

WEST DEAN PARISH COUNCIL

GOVERNANCE COMMITTEE

CONSTITUTION & TERMS OF REFERENCE

1 INTRODUCTION

- 1.1 At their meeting on 25th April 2012, the Parish Council set up a Governance Committee with the following Constitution and Terms of Reference

2 CONSTITUTION

- (i) The Committee shall be named THE GOVERNANCE COMMITTEE
- ii) Membership of the Committee shall be all members of the Council..
- (iii) The Committee shall consider all matters relating to the governance of the Council. These matters shall include but not be limited to: the committee structure of the Council, including powers and responsibilities; the Council's relationships with other public authorities; the transferring of some of its responsibilities onto other organisations or absorbing some responsibilities from other organisations, and the creation of new charitable or voluntary organisations to allow the transfer of such powers and responsibilities. The Committee will make appropriate recommendations to Council.

3 TERMS OF REFERENCE

- (i) To advise on the desirability of creating, abolishing or changing the terms of reference of any Council committee.
- (ii) To consider sharing, devolving or absorbing powers and responsibilities with other agencies, public or voluntary.
- (iii) To consider legislative and other procedural changes and to examine their impact on the Council.
- iv) To consider the creation of charitable, voluntary or other organisations to undertake any of the current responsibilities of the Parish Council.
- v) Recommendations to Council will include advice on the legal and statutory implications of any proposals to Council, and on the estimated staffing, administrative and financial implications of such proposals.
- vi) To review and to recommend changes to Council Operational orders and regulations, including Code of Conduct, Standing Orders and Financial Regulations.

4 DELEGATED POWERS

- (i) The Committee will have no delegated powers.

5. FREQUENCY OF MEETINGS

- (i) The Committee shall meet when necessary