

WEST DEAN PARISH COUNCIL

AMENITIES COMMITTEE

CONSTITUTION & TERMS OF REFERENCE

1 INTRODUCTION

At their meeting on 28 September 2011, the Parish Council set up an Amenities Committee with the following Constitution and Terms of Reference

2 CONSTITUTION

- (i) The Committee shall be named **THE AMENITIES COMMITTEE**.
- (ii) Membership of the Committee shall be up to 6 members, at least one from each ward.
- (iii) The Committee shall consider all matters relating to the provision of public amenity facilities to residents of the Parish. Amenities shall include allotments, play areas, playing fields and play parks, other open spaces, grass cutting, structure of bus shelters, youth shelters, public footpaths and all other public amenities, whether or not provided by the Parish Council.

3 TERMS OF REFERENCE

- (i) To keep under continuous review the security, state of repair and effectiveness of all Council owned assets around the Parish, with the exception of the West Dean Centre.
- (ii) To make recommendations as to the effectiveness of such assets, and to consider proposals for demolishing, constructing or replacing asset items, including bus and youth shelters, play areas and play facilities, waste bins, benches and notice boards.
- (iii) To review the grass cutting contract and other for the maintenance of Council assets around the Parish.
- (iv) To keep under review the state of repair and the signage of footpaths within the Parish.
- (v) To make recommendations in respect of the assessment, valuation, maintenance and insurance of Council owned assets around the Parish.

DELEGATED POWERS

- (i) Power to request or to supply information to or from any statutory organisation and to consider representations from Parishioners.
- (ii) Such delegated powers as maybe conferred by the Council from time to time to deal with specific matters.